



# Dual Enrollment, Joint Enrollment & Self-Pay Dual Credit Courses FAQ

## Reference Document for School Counselors

### What is Dual Enrollment?

Georgia's Dual Enrollment Program allows students enrolled at a participating eligible public high school to receive funding for college courses. Through Dual Enrollment, students can take up to 30 credit hours of college courses that will earn the student credit towards both high school graduation and college. All DE courses taken that are paid for through state funding will be posted to the transcript, including W's for students who withdraw from a course without enrolling into another course.

### What is Joint Enrollment?

Qualifying students may supplement and enhance their high school curriculum by enrolling in college courses as a joint enrollment student. Courses taken through joint enrollment result in college but not high school credit. Students are responsible for tuition, books, course-related fees and all mandatory fees.

- Joint Enrollment courses are college courses a student chooses to take on their own for no high school credit.
- Joint Enrollment courses do not need to be approved by the high school counselor.
- Joint Enrollment courses should not be placed on the student's transcript. Student should provide their attending Undergraduate college their transcript listing Joint Enrollment courses.

Be advised that any college course a student takes without consulting with their high school counselor or courses that are not listed in their FCS Dual Enrollment Contract will be considered Joint Enrollment courses that cannot be placed on the student's schedule or transcript.

### What is a Self-Pay Dual Credit Course?

A Self Pay Dual Credit Course is a postsecondary course, including a virtual course, taken by an eligible high school student pursuant to an arrangement at or through an eligible postsecondary institution for which, beginning with the 2021- 2022 school year, the student receives secondary credit from his or her eligible high school. [State-Board-of-Education Dual Enrollment Rules](#)

### How are Self-Pay Dual Credit Courses documented on a student's schedule?

All Self-Pay Dual Credit Courses will be placed on the student's schedule. If the course is not on the approved dual enrollment course list, an alternate, generic course number and name (approved by the state) will be placed on the student's schedule. Once the official college transcript is received, the counselor will have all pre-approved Self Pay Dual Credit Courses placed on the student's high school transcript.

### How are Self-Pay Dual Credit Courses documented on a student's transcript?

Self-Pay Dual Credit Courses and the final grading mark will be posted to a student's transcript if the course is taken at a participating postsecondary institution. Students who elect to take Self Pay Dual Credit Courses must also agree to having all final grades added to their secondary transcript. They also give their high school permission to access all college transcripts from the postsecondary institution for which the credit was earned.

Students who elect to take an ineligible dual credit courses will be assigned an alternate/generic course number and name on their high school transcript.

### How are State Funded and Self Pay Dual Credit Courses noted via the course number?

With Self-Pay Dual Credit Courses being an option for students, high school counselors should use the new key for course codes to help keep track of the funding source students are using. High school counselors and data clerks should use the numbers "4" or "5" to note if a dual credit course was state funded or self-paid by the student as noted below:

- XX.XXXX4XX = DUAL ENROLLMENT CREDIT A 4 as the fifth numerical digit to the right of the decimal indicates that the student is taking a Dual Credit Course AND is using DE funding.
- XX.XXXX5XX = SELF-PAY DUAL CREDIT A 5 as the fifth numerical digit to the right of the decimal indicates that the student is taking a Self-Pay Dual Credit Course.

### **What happens if a student withdraws from a self-pay or dual enrollment course?**

Dual Enrollment or Self-Pay Dual Credit Course students who withdraw from an approved college course without being enrolled in another class or without their high school counselor's approval will receive the mark of a W(Withdraw) placed on their transcript. A student will also receive a W if the student fails to enroll in another course.

Students who receive a WF from the post-secondary institution will have a WF reflected on their transcript with the numeric weight of a 60 placed on their high school transcript.

### **Can any Dual Enrollment or Self-Pay Dual Credit Courses be used to meet a high school graduation course requirement?**

Only approved courses listed on the students FCS Dual Enrollment Contract and courses listed in the GaFutures DE course directory will count towards meeting equivalent high school graduation course requirements. Equivalent college courses that can be used to meet a graduation course requirement will have the equivalent high school course number listed for the equivalent college course in GaFutures.

### **Dual Enrollment Resources**

[GA Futures: Dual Enrollment Overview](#)  
[Georgia Department of Education](#)  
[Board Rule for Dual Enrollment](#)

[Participating Schools](#)  
[Funding College Courses](#)

[Technical College System of Georgia](#)  
[University System of Georgia \(USG\)](#)

[DE Option B\(SB2\)](#)  
[Application Tutorial Video](#)